



## MINUTES FOR NEW ORIEL HALL AGM

**1<sup>st</sup> June 2018**

- 1. Welcome:** David Lucas welcomed everyone to the meeting.
- 2. Approve chair persons:** David Lucas was approved as chairperson.
- 3. Appoint Minute taker:** Naomi Brown was appointed as minute taker.
- 4. Present:** David Lucas, Mike Kelleher, Theresa Waterhouse, Anthony Waterhouse, Naomi Brown, Annie Fear, Mike Fear, Chris Owens, Jean Owens, Kathy Jordan, Lesley Bees, Lin Patterson, Mike Williams, Robert Shackell, Austin Samson, Shelagh James, John James.
- 5. Apologies:** Jonathan Miles, Caroline Woodgate.
- 6. Corrections to last AGM Minute:** There were no corrections to the minutes.
- 7. Approve Minutes of last AGM and sign by chair persons:** The minutes were signed by David Lucas as correct.
- 8. Annual Report:** **David Lucas read the annual report. Mike W questioned why we** needed Hallmark accreditation, Lin replied it was ensuring all our processes were correct & we were following best practice.
- 9. Treasurer's Report:** Mike Kelleher said the accounts were available for people to read in more depth, a hard or soft copy were available on request but highlighted 2017 was another good year for lettings, giving us a surplus to re-invest in hall improvements. He added that a staff pension scheme had been set up. Anthony asked about contingency funds. Mike said we have a reserves account which is maintained at a healthy level & a reserves policy was available. The accounts were approved by all present. David said we owe huge thanks to Mike Kelleher for all his sterling work as treasurer. All heartily agreed.

**10. Approval of Accountant, Berkeley Hall Marshall:** Berkeley Hall Marshall were approved as the accountants for the New Oriel Hall.

**11. Election of Officers:**

**Jonathan Miles:** nominated by Theresa Waterhouse and seconded by Mike Williams – All in favour.

**Annie Fear:** nominated by David Lucas and seconded by Theresa Waterhouse – All in favour.

**Mike Kelleher:** nominated by Jonathan Miles & seconded by Annie Fear – All in favour.

**12. Any other business:**

- David said we were delighted to welcome Austin Samson to the meeting who has been invited to join the management committee.
- There was a vote of thanks to John Wood in recognition of all his years of support & hard work for the hall.

**13. Refreshments:** Cheese & Wine were enjoyed by all present.